

SECRET



25X1

11 June 1956

TO : Project Director of Administration

FROM : Project Communications Officer

SUBJECT: Travel Voucher Claiming Mileage



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1. Transmitted herewith is subject voucher in the amount of \$29.70, which represents a claim for mileage between the subject employee's normal post of duty and Project Headquarters. In support of the record it is pointed out that this individual, in each instance where a claim is involved, actually reported to his normal post of assignment at his expense and performed services prior to reporting to Project Headquarters to perform additional functions. In many instances he carried highly classified material back to his normal post of duty and performed transmission functions connected therewith before completing his duty day.

2. The reasons that commercial transportation could not be employed between these two points are actually two-fold; one being that he was carrying highly classified material that should not be transported on public conveyances and the other being that we were and still are for that matter short of the cryptographic services which the subject employee furnishes and therefore, he was requested to use the fastest type of transportation available, namely his privately owned automobile.

3. It is respectfully requested that the claim be processed for payment at the earliest possible date.



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- Orig. & Cy #2 - Addressee
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